



2016 – 2017 MASTER INVITATIONAL ANNOUNCEMENT

GENERAL INFORMATION

This document applies to all WO Invitational Competitions

Please also refer to the specific event Announcements for details of the Individual Competitions.

All Skate Canada – Western Ontario (WO) sanctioned skating competitions will be conducted in accordance with the regulations set forth by Skate Canada. All rule amendments passed at the Skate Canada Annual Meeting, and taking effect July 1st of each year will be applied.

For all categories the appropriate Skate Canada Well Balanced Program criteria shall be followed.

The CPC system of judging with video replay, as applicable, will be used for all STARSkate (STAR 5 and higher), Pre-Juvenile (including Development Program Level 3), Juvenile, COMPETITIVE (Pre-Novice to Senior), Triathlon, Interpretive (Bronze and higher) and Adult categories and for all categories at Synchronized Skating competitions.

COMPETITIVE SINGLES, PAIRS and DANCE CATEGORIES:

At the Silverthorne Invitational Skating Competitions: Singles Short and Free Programs; Pattern Dances, Short Dance, Free Dance and Pairs Short and Free Programs will be skated as separate categories. At all other opportunities they will be skated as combined categories.

Short Program requirements for Singles and Pairs are those for current season as set out in the Skate Canada Rule Book unless stated otherwise in the Event specific announcement.

For STARSkate, Adult and Competitive PATTERN DANCE categories, the number of sequences (patterns) to be skated shall be as per the Skate Canada dance draws posted on the Skate Canada website.

SYNCHRONIZED SKATING CATEGORIES:

All teams must register with Skate Canada by November 1st of the current season. Teams failing to register by the deadline will not be allowed to enter competitions for the current skating season.

All categories, except beginner, will skate twice (either 2 free programs or a short and long program). Beginner I will skate only once and Beginner II will skate twice scheduled on the same day.

All entries in a category will be randomly grouped for their first skate. The team placing will determine the start order of their 2nd second skate. The combined result of the two skates will determine the final category placing. Should entry numbers dictate (10 or more), the second skate may be divided into gold, silver and/or bronze categories, in this scenario the results of the final round (2nd skate) will determine the final placing.

At the Bill Phillips Memorial Competition: Junior and Senior Short and Free Programs will be skated as separate categories. At all other opportunities they will be skated as combined categories.

ELIGIBILITY & TECHNICAL INFORMATION

Skaters must be eligible persons and members in good standing with their Home Club and Skate Canada or the U.S.F.S.A. to be eligible to compete at any Skate Canada – Western Ontario sanctioned Event.

Skaters must ensure that their Skate Canada / U.S.F.S.A. membership fees have been paid by their Home Club for the current skating year. Please refer to the Skate Canada Rule Book for the Home Club rule.

Please refer to the general notes included in the 2016-2017 WO Competition Information/Guideline Package for additional technical requirements and entry / qualification restrictions.

Skating up may be allowed in some categories as per the 2016-2017 WO Competition Guideline & Information Package and/or Announcements **however please note in Triathlon and Interpretive categories skating up is NOT allowed at any level as per Skate Canada rules.**

AGE PREREQUISITES:

STAR 1 - 10, Gold and Adult – age qualification (as applicable) shall apply as of Closing Date indicated for the specific invitational competition.

WO Development Program categories - age qualification shall apply as of July 1st preceding the event.

WO STARSkate Championships **qualifying** categories including Pre-Juvenile and Juvenile- age qualification shall apply as per the Skate Ontario Championship Announcement.

Pre-Juvenile, Juvenile, Pre-Novice, Novice, Junior and Senior categories - at all events the age qualification (as applicable) shall apply as of the July 1st, 2016.

Synchronized Skating categories - age qualification shall be July 1st preceding the event.

TEST PREREQUISITES:

STAR 1 – 10, STARSkate Gold (including FreeSkate, Pattern Dance, Solo Dance, Triathlon, Interpretative, Couples Interpretive and Adult), Pre-Juvenile and Juvenile categories - all Competitors shall have passed the test requirements as detailed in the Skate Canada Technical package and/or as presented in the Skate Canada Rule Book before the Closing Date of the competition.

WO Development Program categories - all Competitors shall have passed the test requirements as of September 1st, 2016

WO STARSkate Championships **qualifying** categories – the test qualification date for all levels and all categories (including Pre-Juvenile and Juvenile) will be November 15, 2016 for the 2017 Skate Ontario Championships.

All other non-qualifying categories held at this event, test requirements shall apply as of the closing date of the competition.

WO Sectional Championships **qualifying** categories (Pre-Novice, Novice, Junior and Senior) - all Competitors shall have passed the test requirements as of October 1st preceding the event.

If there is a change of category or withdrawal before the closing date, the LOC Committee reserves the right to charge an administration fee of \$20.00. Entry fees will not be refunded for withdrawals after the closing date. Any skater/team entered in an age-restricted category for which they are not age-qualified may be disqualified and not allowed to change categories after the start of the competition. Entry fees shall not be refunded.

PROOF OF AGE MAY BE REQUESTED AT REGISTRATION FOR ENTRIES WITH AGE RESTRICTIONS.

LOCAL ORGANIZING COMMITTEE CONTACT INFORMATION

CALLS NOT ACCEPTED AFTER 10:00 P.M.

For further information, contact the LOC (Local Organizing Committee) Chairs as listed in the Event Specific Announcements.

ENTRY FEES

Skater/Team Registration for all events hosted by Western Ontario shall be through the ONLINE registration process as detailed on the Competition page on the WO website – www.skating-wos.on.ca Assistance with the online registration process can be obtained by contacting the office: wos@execulink.com

The On-Line registration process may not be available for the W.O High School Event. Registrations for this event will be as per the announcement package.

Categories to be skated and entry fees are detailed in the Event Specific Announcements. Each category entered requires a separate online entry process.

ON-SITE TESTS: Gold Free Skating testing will be offered at the Henderson competition and is available to all skaters who enter a Juvenile, Pre-Novice, Novice, Junior or Senior Free Program category. The test application details shall be completed at the time of the skater's ONLINE entry and fees will be payable at the registration desk of the event. Entry deadlines also apply for tests.

Reminder of Test Prerequisites for Categories:

Category	Test Level	Category	Test Level
Pre-Juvenile, Juvenile, Pre-Novice	STAR 5 (Junior Bronze test)	Novice, Junior, Senior	Gold test

ENTRY & CLOSING DATE INFORMATION

Please be advised that categories / events may close prior to the announced date should maximum numbers of skaters be reached.

On-Line Registrations will close at 12:00 noon on the closing date as specified in the Event Announcements.

No Late Entries Will Be Accepted

Categories will be filled on a 'first come reservation basis', as determined by the date of receipt of the application and category entered.

Please note --- Again this season a "Registration Acceptance Priority" process has been implemented. The large events have been classified as to which category types have acceptance priority (Competitive, Development, Qualifying, Adult and Lowest levels first) – see also the Opportunity Chart posted on the WO website.

Competitions with defined Category priorities will be listed in the Event Specific Announcement. Should the competition reach skater capacity (as defined by the available ice time) the Technical Representative in consultation with the LOC shall instruct the Registrar to accept all the DEFINED PRIORITY entries and withhold other entries (in documented order of receipt) until the closing date. Under the direction of the Technical Representative, once a draft schedule has been completed additional entries shall be accepted until actual limits are reached.

At the discretion of the Technical Representative a category may be cancelled if "qualified" Officials are not available

The Technical Representative in consultation with the LOC reserves the right to limit the number of entries in any category or cancel a category for insufficient entries. Competitors that have entered such a category will be notified of their options through their coach.

LATE ENTRIES: Entries will close as of the specified closing date of the event. No late entries will be accepted.

REFUNDS: Entry fees shall be refunded only if a category is not held or if the entry is withdrawn before the closing date

NO REFUNDS WILL BE GIVEN AFTER THE CLOSING DATE OF ENTRIES OF THE COMPETITION

CONFIRMATIONS & SCHEDULES

Successful completion of the online registration process generates a confirmation email to both the skater (parent) and coach (as listed on the registration form). Any errors or omissions should be reported to the Registrar as soon as possible.

Flight Lists (showing skaters in alphabetical order by last name) and a Tentative Competition Schedule will be posted as soon as possible after the closing date of the competition on the Skate Canada – Western Ontario website: www.skating-wos.on.ca After reviewing the lists, all questions and/or concerns should be directed to the Registrar immediately.

All changes to the posted Flight Lists or Schedule **MAY NOT** be reflected on the website. Skaters and Coaches are responsible for verifying flight changes and skating times with the registrar and upon registration.

Unaccepted applications will be returned by the LOC.

PRACTICE ICE

PRACTICE ICE: No practice ice available except as detailed in the Event Specific Announcements.

ACCREDITATION and MUSIC Requirements

SKATER ACCREDITATION

At all Western Ontario events where the CPC system of judging is used Skaters/Teams must submit their Planned Program Sheets at the onsite registration before their accreditation will be processed.

Planned Program Sheets

Planned Program Sheets must be updated on the Skater's Profile page on the Skate Canada's website. A copy of these forms shall be submitted with their music at on-site registration at the event. The LOC shall provide an efficient process for the collection of Music and Planned Program sheets as well as the return of music and the Report Cards. The onsite registration group will enforce this collection process and provide to the Technical Specialists the PPS within reasonable time prior to the category start time.

Note: Planned Program Sheets are required for all STARSkate Singles – STAR 5 and higher, Pairs, Triathlon and Adult , all Pre-Juvenile categories (including Development Program Level III), all Juvenile, COMPETITIVE (Pre-Novice to Senior) and for ALL categories at Synchronized Skating competitions.

ONSITE Registration Process

ALL Music and Planned Program Sheets for all categories shall be registered first (the Skaters/Teams signature is required for both items). All music shall be registered at the same time (i.e. Short and Free programs) at qualifying events. Skaters/teams will be given a ticket when they have completed the registration of ALL their music and PPS as applicable for the competition. They may now present themselves to be accredited and receive their ID, other papers and info.

RETURN of MUSIC and “REPORT CARDS” Process and Clarification

CPC Judged Categories - Report Cards will be available at Music Registration upon posting of the Segment and/or Category results. The Skaters/Teams may sign out short program music and report card at any time after their skate provided the “Report Card” is available. Free program music will not be returned to the SKATER until the “Report Card” is available.

There will only be one copy of a “Report Card” produced and this may only be received by the Skaters/Teams and must be signed for. Report cards not picked up by the skaters at the competition will only be available as posted on the web at www.skating-wos.on.ca

Report Card Clarification - Coaches and skaters are encouraged to ask for explanations on the skater's report card if needed.

- a) All **informal requests** for clarification of decisions of the officials categorized as “**field of play**” shall be filed with the technical representative/chief referee of the competition. The technical representative/chief referee will coordinate the most appropriate mechanism for the technical controller or referee (as appropriate) to provide feedback to the questions. Such informal requests may be made by the skater/couple/team, the coach of the skater/couple/team, club of the skater/couple/team, the association, or the team leader for the skater/couple/team, or any official of the competition.
- b) All **protests** regarding the determination of the result for a skater/couple/team in the competition must be filed immediately after, but within no more than **one hour** of the posting of the full and detailed results for the segment in question. The chief data specialist for the competition shall attest to the time at which the full and detailed results have been posted. No protest filed after the maximum allowed time shall be accepted or considered.

MUSIC REQUIREMENTS

NOTE: Information regarding the appropriate software programs to use in order to ensure CD's are compatible with the WO music equipment is available from the Skate Canada Western Ontario (WO) Audio Personnel.

Contact information: wosaudio@gmail.com

1. General

- i) Each compact disc shall be **Premium Grade CD-R** compact disc and enclosed in a single transparent plastic CD case. (**DO NOT use CD-RW**)
- ii) Music on CD must be in **CD Audio** format (**cda** file). (**NOT mp3; .acc or DVD**)
- iii) **For quality it is recommended to burn only music files that are in wav format.**
- iv) Skater or Team should keep a **CD** in a safe place for **COMPETITION USE ONLY.**

2. Music Information

- i) Music information shall be completed in detail as required on Entry Form for each skater or team.

3. Music Registration

- i) Each skater or team shall register **ALL** music at the music registration desk.
- ii) Each skater or team shall register **1 CD** for each program (short; long; short dance; free dance)
(**Recommendation:** Skater or Team carries a **second** copy of their **music at rink side**)

4. Labeling NO STICK ON LABELS ALLOWED ON EITHER SIDE OF CD! (Labels Cause CD to Jam in CD Player)

- i) Each CD will require a **VERSION # (Ver. 1) Date** solo was created (mo/yr) on CD **ONLY** {when a skater's music is changed the Version # will change and Date will reflect the date (mo/yr) of the change.}
- ii) Skater or Team name, category name, total music time and Home Club shall be clearly **Printed** on:
 - a. Label on **CD CASE** back insert **ONLY**. CD must be visible in front of case.
 - b. **IDENTIFY CD** - Use of CD that has a printable front
- Writing on front of CD using a fine or medium point Sharpie.
Do not use ballpoint pen.
 - c. **DO NOT** write on recorded side of CD **OR** apply **STICK ON** Labels to CD.

5. Recording Specifications

- i) Only **one** program (**using one track only**) shall be recorded on each CD.
- ii) Music shall be recorded on CD so that it starts within not less than **.25 second** and not more than **.5 second** after PLAY button is pressed on CD player
- iii) CD recording level shall be a normal, consistent listening level.
- iv) Burning of Music to CD should be at Burn Rate **SPEED** of **16**.

WO Music Guidelines (revised May 2013) are also posted on the WO website www.skating-wos.on.ca.

ACCREDITATION FOR COACHES

Each competitor is entitled to be accompanied by accredited coach and/or choreographer. Certification requirements shall be as defined by Skate Canada. Coaches are required to register upon arrival at the event. Competitors may register up to two coaches/choreographers.

Current Skate Canada Photo Accreditation must be worn for entry to restricted areas. A \$20.00 fee will be charged for a temporary pass for coaches who have forgotten their Skate Canada Accreditation.

AWARDS

Medals will be awarded to the 1st, 2nd and 3rd place skaters for each flight, final or combined result, as applicable, approximately 15 - 20 minutes following the posting of results. Please refer to posting area for the event for more details.

Medal winners should wear skating attire at the medal presentations. Medals will not be handed out prior to the posted awards presentation times. Medal winners are expected to wait for the Awards presentations to receive their medal. Unclaimed awards will not be forwarded.

STAR 1 – 4 events, Interpretive (Pre-Introductory, Introductory) and other events that are assessed to standards, all skaters will be presented ribbons and/or certificates approx. 30 minutes after event ends

PUBLICITY WAIVER

The athlete, upon acceptance of registration for an event, hereby acknowledges and consents to the use of his or her name, biography and likeness on or in connection with any television or radio program, video/DVD, print media or the advertising and publicizing of such program as may be designated by Skate Canada - WESTERN ONTARIO and waives all rights to remuneration or otherwise in connection with the above. The foregoing is subject to assurance that the eligible status of the athlete will be fully protected by Skate Canada.

OTHER INFORMATION

TRANSPORTATION: Transportation is the responsibility of the skater/team.

COSTUMING: The clothing for all competitors must be modest, dignified and appropriate for athletic competition – not garish or theatrical in design. Accessories and props are not permitted.

SKATE SHARPENING: Skate sharpening will NOT be available ON-SITE. Blades should be in good condition before arrival.

INFORMATION / LOST & FOUND: Throughout the Competition, information will be available at the Registration / Information Desk. Lost and found items will be kept in this area.

PHOTOGRAPHER & VIDEOGRAPHER: A Professional Videographer and/or Photographer may be available at the competition for your convenience. Please check with registration for further information.

WESTERN ONTARIO CAMERA POLICY: Ticket holders are only permitted to use cameras at the event for personal use. Cameras lens must not be larger than 200 mm. Absolutely no video cameras or digital cameras using video are allowed. No flash photography is allowed. Any resale of photography is strictly prohibited.

MEALS & REFRESHMENTS: A Snack Bar and/or Lounge may be available during the Competition. Recognized restaurants are available in the area. We encourage you to patronize the local businesses / restaurants that have supported each specific event by sponsoring program advertising. Please check with registration for further information.

TICKET INFORMATION:

General Admission	\$ 5.00 per day
Futures Admission (West, Central, East)	\$ 3.00 per day
Children (5 & Under, accompanied by an adult)	FREE
No weekend passes will be available	

ACCOMMODATION

HOTEL RESERVATIONS: Skaters, parents and coaches must book accommodations directly with the hotel of their choice as detailed in the Event Specific Announcement

MAP & DIRECTIONS

Reference Internet Map Sites (i.e. arenamaps.com, mapquest.com, mapblast.com etc.) for view of map and directions.

TECHNICAL REQUIREMENTS

This ANNOUNCEMENT IS SUBJECT TO CHANGE

Refer to the 2016-2017 WO Competition Guideline & Information Package as posted on the Skate Canada – Western Ontario web site and the Skate Canada Technical Handbook for all category requirements.

WATCH SKATE CANADA – WESTERN ONTARIO WEBSITE FOR CHANGES AND UPDATES

www.skating-wos.on.ca